

**NOTICE OF WANITA MCA BRANCH ASSEMBLY**

Wanita MCA \_\_\_\_\_ Branch

Branch Code: \_\_\_\_\_ Date: \_\_\_\_\_

To: Saudari \_\_\_\_\_

NOTICE IS HEREBY GIVEN THAT THE WANITA MCA \_\_\_\_\_

Branch Assembly will be held at \_\_\_\_\_ on \_\_\_\_\_  
(time) (date)

at \_\_\_\_\_  
(place of Assembly)

<b>AGENDA</b>	
<b>(1)</b>	<b>Election of Speaker for Term 2008-2011</b>
<b>(2)</b>	<b>Opening Speech by Wanita MCA Branch Chairman</b>
<b>(3)</b>	<b>Election of Vote-Counters &amp; Scrutineers</b>
<b>(4)</b>	<b>Election of Wanita MCA Branch Office- Bearers, Divisional and State Delegates, MCA Divisional Delegates Term 2008-2011</b>
<b>(5)</b>	<b>Confirmation of Minutes of Previous Assembly;</b>
<b>(6)</b>	<b>Adoption of Secretary's Report</b>
<b>(7)</b>	<b>Debate</b>
<b>(8)</b>	<b>Adoption of Resolution</b>

It has been decided that nominations of candidates for office-bearers, Divisional and State Delegates, MCA Divisional Delegates should be submitted to \_\_\_\_\_  
(person)

at \_\_\_\_\_  
(place)

on \_\_\_\_\_ from 4:00 pm to 8:00 pm  
(date)

Nomination forms can be obtained from \_\_\_\_\_  
(person)

at \_\_\_\_\_ between  
(place)

\_\_\_\_\_ to \_\_\_\_\_  
(time) (time)

The various office-bearers and delegates to be elected at the Wanita MCA Branch Assembly are as follows:

<b>POSITION</b>	<b>NO. OF POSTS</b>
<b>1. Branch Chairman</b>	<b>1</b>
<b>2. Branch Deputy Chairman</b>	<b>1</b>
<b>3. Branch Vice Chairman</b>	<b>1</b>
<b>4. Branch Committee Members</b> (Not more than 7; at least 1 of whom shall be of the age 35 or below )	
<b>5. Divisional Delegates</b> (Not less than 5; at least 1 of whom shall be of the age of 35 or below. Number of Delegates to Divisional Assembly is indicated at the last page of the Branch Membership Register.)	
<b>6. State Delegates</b>	<b>(Not more than 2)</b>
<b>7. MCA Divisional Delegate</b>	<b>1</b>

Yours faithfully

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